



# ONPOINTE FOR eDISCOVERY

## Proactive eDiscovery and Streamlined Processes

### BENEFITS

#### SEAMLESS EDRM EXPERIENCE

Manage your eDiscovery process from a single unified solution, without the need to make redundant copies of data that create additional data silos.

#### ADVANCED DISCOVERY SEARCH

Early Case Assessment and complex search capabilities like search preview, context search, proximity search and histogram analysis are provided to confirm the most complete and fastest access to relevant content.

#### COST EFFECTIVENESS

Reduce upfront investments in hardware, software, installation and maintenance to deliver a lower total cost of ownership (TCO) for your organization.

#### SCALABILITY AND CAPACITY

Seamlessly support growth and expansion to hundreds of thousands of users and petabytes of information.

#### OPTIMIZE IT RESOURCES

Reduce time required for administration, upgrades, technical support, backups and local storage optimization.

#### STREAMLINED PROCESSES

Advanced automation helps improve response efficiency, increase eDiscovery predictability, reduce business disruption and control costs.

#### LEGAL DEFENSIBILITY

Apply consistent governance policies to all information, including customer correspondence.

As content volumes continue to increase, corporations are struggling to properly manage information with existing and newly deployed systems and services, processes and staff. To proactively address risk, control costs, apply defensible information governance processes and enhance legal insight, enterprises need a strategic management solution that delivers seamless and scalable eDiscovery capabilities.

OnPointe® helps enable centralized, consistent and transparent application of your security, retention, records and legal policies. Promoting a lean, agile and compliant governance practice, OnPointe helps you proactively manage all types of content, meet growing requirements for content access and strategically support legal, regulatory and business obligations.

OnPointe eDiscovery helps you efficiently manage, identify, preserve, collect, process, analyze, review and produce governed information - minimizing the risk, costs and business disruptions associated with the discovery process. The critical first phase of the Electronic Discovery Reference Model (EDRM) is Information Governance which OnPointe provides, while OnPointe eDiscovery addresses the remaining phases in a managed private cloud solution.

Legal teams can apply a consistent discovery process to collect and preserve content, identify case custodians, track preservation notifications, perform early case assessments and manage review processes.

With advanced automation and proactive content indexing designed for scalable performance, OnPointe eDiscovery delivers enhanced insight into your business content while helping to control the costs associated with legal discovery and investigations. OnPointe provides flexible governance solutions for messaging, file shares, enterprise applications, structured data and print streams to proactively manage your business content as OnPointe eDiscovery optimizes your discovery processes.

## FEATURES

### COMPLETE CASE MANAGEMENT

Send and track all elements of a case, including litigation hold notices and questionnaires to key custodians.

### EARLY CASE ASSESSMENT

Help enable legal teams to view potentially damaging content long before formulating a discovery plan.

### ADVANCED AUTOMATION

Automatically preserve all newly archived content to help reduce the risk of spoliation.

### ROLE-BASED ACCESS CONTROLS

Allow users to apply legal holds, save search criteria, and view content at several levels including case administrator, reviewer and auditor.

### DYNAMIC ANALYSIS

Leverage powerful investigative searching and visualization tools, such as clustering, to gain insight into your content.

### STREAMLINED REVIEW

Take advantage of de-duplication, automatic content coding and bulk tagging to reduce the amount of content for review.

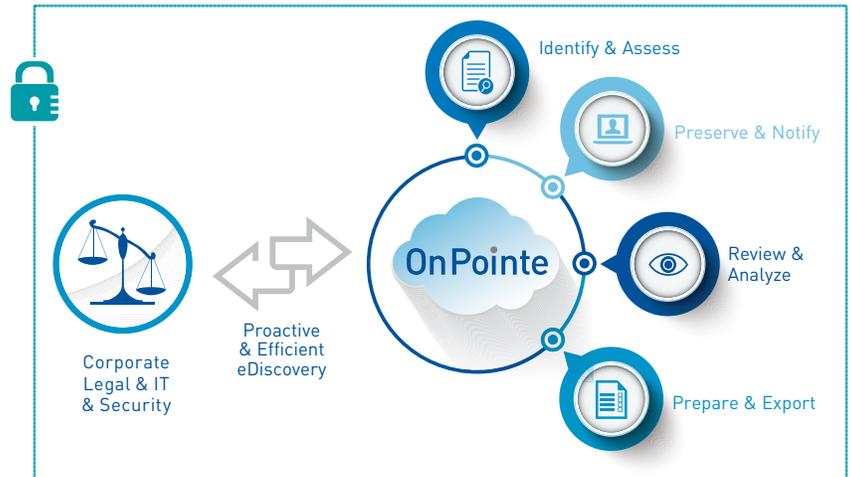
### PRESERVATION NOTIFICATION WORKFLOW

Leverage templates and automated workflow to simplify notification, updates and tracking of custodian acknowledgments.

### AUDITING AND REPORTING

Maintain a consistent audit trail of all discovery and case actions taken.

## VALUE OF VIEWPOINTE



### EXPERIENCE

With one of the most trusted and proven managed cloud archives in the United States, Viewpointe® has been a selected provider to many of the nation's largest, most complex companies since 2000.

### COMPREHENSIVE SOLUTION

OnPointe is the unique combination of hardware, software and expertise that leverages best-in-class security, content management, retention management, archiving, analytics and eDiscovery technologies to harness information value.

### SECURE CLOUD

Customer data is securely stored and managed in our geographically dispersed, Tier 3+ IBM data centers to help ensure data protection and business continuity. Our services undergo an annual SOC-2 review.

### CUSTOMIZED SERVICE

Viewpointe Professional Services consultants work with you to create a solution that meets and grows with your needs, providing comprehensive professional services to enable continual system effectiveness, data integrity and rapid deployment.

### COST MANAGEMENT

With our consumption-based model and sophisticated information management and storage solution, Viewpointe helps you better predict and control costs.

### DEDICATED SUPPORT

You have access to our information governance, system and infrastructure expertise to assist with system configuration, optimization and ongoing maintenance.